Region 5 Human Services District/Authority

Our Queen of Heaven Catholic Church

617 West Claude Street

Lake Charles, Louisiana

November 30, 2010

5:30 – 7:00pm

Agenda

1. Welcome and Introductions

Yakima Keels Black opened the meeting and asked for introductions.

1. Mr. Doug Hebert, Jr. appointed by Allen Parish
2. Mrs. Sandy Gay, appointed by Calcasieu Parish
3. Mrs. Susan DuPont, appointed by Cameron Parish
4. Rev. Gerald Perkins, appointed by Jefferson Davis Parish
5. Mr. Ronnie Johns appointed by Governor Jendal
6. Mr. David Palay, appointed by Governor Jendal
7. Mr. Clarence “Chris” Stewart, appointed by Governor Jendal

Absent: Mrs. Patti Farris, appointed by Beauregard Parish (out of town)

Guests

1. G Yakima Black, Executive Management Officer, Office of the Secretary, Department of Health and Hospitals
2. Tony Keck, Deputy Secretary of the Department of Health and Hospitals
3. Richard (Dick) Tanous, Community Collaborator
4. LGE Infrastructure- Future Policies

Tony Keck, Deputy Secretary of DHH

Tony Keck gave an extensive and very interesting presentation on the need for these districts, the history of the districts and the possible implications of the new federal legislation regarding insurance on the work of the district. He emphasized that this board will have discretion about the focus we choose to adopt within the scope of the Department of Health and Hospitals.

1. Instructions: Board Development Process
2. Questions/Answers

Yakima Black emphasized the importance of developing the board with officers, by-laws and policies.

1. Policy Governance Development and Approach- Discussion

Regarding by-laws and policy statements the discussion concluded the following.

* Doug Hebert and David Palay will develop a bare-boned, generic set of by-laws for discussion at the next meeting.
* Yakima Black will provide the board with the by-laws and policies already developed by some of the other districts.
* The objective will be to pass something that will enable the board to get started but not too detailed until the board sees the need for more detail.
* Any documents should reflect that meetings will be open meetings.
* The name of this board will be Imperial Calcasieu Human Services Authority.

1. Officers Job Description & Electing Officers

David Palay suggested that officers be self-nominated since many of the board members will not have the time to devote to serving as an officer. After discussion, it was agreed to name two officers.

Chair: Doug Hebert, Jr. Secretary, Sandy Gay

1. Next Steps

Yakima reminded the Board that through email conversations, it was agreed that the regular meetings will be the second Tuesday of the month and that the next meeting will be the second Tuesday of January which will be January 11, 2011.

Ronnie Johns reported that he had received an email from the Calcasieu Parish Police Jury that they would like to have Jason Barnes attend these meetings. He agreed to notify Mr. Barnes that he is welcome at the meetings and to check with him the possibility of meeting at the Calcasieu Parish Police Jury.

1. Adjourn